

## **Fees Refund Policy- Undergraduate Program**

### ➤ **Separation / Suspension:**

- If a student is separated / suspended from the programme by the University for Academic Reasons, and has deposited the dues for the next semester, all such dues deposited will be refunded.
- If a student is separated / suspended from the programme due to disciplinary reasons or reasons other than academic, the dues deposited by him/her for the current semester will not be refunded. However, if for some reason, the decision is delayed till the next semester and the student pays the dues for the next semester, such dues will be refunded.

### ➤ **Withdrawal from the Programme:**

- In case a current student wishes to withdraw from the Programme after the commencement of classes, (s)he must inform to LUMS registrar's Office (ro@lums.edu.pk) in writing.
- Upon approval the following refund policy will apply:

<b><u>Fee Component</u></b>	<b><u>Date of receiving application</u></b>	<b><u>Amount of Fee Refund</u></b>
Semester Registration Fee	Before the commencement of classes	100%
	After the commencement of classes	Non Refundable
Admission Security (Refundable)	Within One year from the date of graduation / withdrawal / separation / completion of Academic tenure (i.e. six years)	100%
	After One year from the date of graduation / withdrawal / separation / completion of Academic tenure	50%
	After two years from the date of graduation / withdrawal / separation / completion of Academic tenure	Non Refundable
Tuition Fee & Lab Charges (Fall / Spring Semester)	Before the commencement of classes	100%
	Up to first seven (7) days of the commencement of classes	100%
	From eight (8) - fifteen (15) days after the commencement of classes	50%
	More than fifteen (15) days after the commencement of classes	Non Refundable
Summer Semester	TBA	TBA
Advance Tax	Collected under section 236I of the Income Tax Ordinance 2001	Non Refundable

- The University reserves the right to change its policies and fee structure at any time.
- Amount will be refunded within two weeks of refund application as per fee refund policy.
- In case of any query regarding fee; please contact at [accountsreceivable@lums.edu.pk](mailto:accountsreceivable@lums.edu.pk)